



# Matt Cohen & Associates

Special Education, Disability Rights & Human Services Law

## **We're Hiring! Join the Matt Cohen and Associates Team**

### **Social Media Coordinator**

Part-time social media coordinator to manage and maintain current postings to firm website, Facebook, LinkedIn, and Instagram, cross-populate information across pages, monitor responses and ensure timely follow up to online queries. Monitor online activity and results, and maintain email lists as needed. Position is 5-10 hours per week with a flexible schedule. Salary hourly based on experience.

Interested persons should contact Matt Cohen at [matt@mattcohenandassociates.com](mailto:matt@mattcohenandassociates.com) AND Tami Kuipers at [Tami@mattcohenandassociates.com](mailto:Tami@mattcohenandassociates.com) with a resume and cover letter.